

# BANNOCKBURN & DISTRICT COMMUNITY ENTERPRISE GRANTS PROGRAM GUIDELINES & APPLICATION CONDITIONS



**The Grants program will provide financial assistance in the form of a grant to benefit charitable and not-for-profit organisations for the benefit of the community of Bannockburn & District.**

## **Objectives:**

The Community Grants Program is administered by the Bannockburn & District Community Enterprise and made possible by members of the community who support the Enriching Bannockburn & District Project.

## **What can be funded?**

- Charitable and Not-For-Profit Organisations/Clubs can apply for projects and activities that offer clear public benefit for the community. Contributing to their development in building social capital, community welfare, environmental, health, education or cultural areas.
- Grants will be made according to funding capacity.
- Grants will be made 4 times a year – in February, May, August and November. Applications must be received by the last day of the preceding month.
- Unsuccessful grant applications may be resubmitted.
- The Board's decision is final.
- Organisations will receive confirmation of the Board's receipt of their application.
- Organisations must supply details of their ABN (where applicable).
- Organisations will be notified in writing of the outcome of their application.
- Recurring funding of an annual activity or event may not be considered.

## ***Preference will be given to projects that support:***

- Community facilities/projects.
- Youth projects.
- Family facilities/projects.
- Senior citizens facilities/projects.
- Recreational projects.
- Organisations that demonstrate the financial capability to support project.
- Organisations that demonstrate capacity to complete project.

## **How to apply**

Complete the enclosed application form. Applications for funding that are not provided in the correct form will not be accepted. Please ensure hand writing is legible.

### ***Return completed form to:***

Community Grant Application  
Bannockburn & District Community Enterprise  
Bendigo Bank  
6 High Street  
Bannockburn 3331

## **Inquiries**

Contact any member of the Board or the Bendigo Bank Branch Manager at Bannockburn, phone 5281-1990.

**BANNOCKBURN & DISTRICT PROJECT GRANTS APPLICATION FORM**  
**Bannockburn & District Community Enterprise**

Organisation Name:	
Organisation Head & Title:	

Postal Address:	
	Postcode:

Contact Person (Name):	
Position held:	
Daytime phone no:	
Mobile:	
Email:	

ABN:	
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Are you partnering with an intermediary organisation for this application (please circle)	Yes	No
If yes, please provide their name, address and ABN details		
Is your organisation or group registered for GST?	Yes	No
Is your organisation or group incorporated?	Yes	No

Project title:		
Grant amount requested:		
Does the amount requested cover the full project cost? (please circle)	Yes	No

**Priority area your application supports**

**What does your organisation do?**

*Please provide mission, founding date, major programs, number of members*

**What would you like the grant for?**

*Please describe the project in general and the need it aims to meet and who it will benefit*

**How much will it cost?**

*Please provide a detailed project budget*

**When will the project happen?**

*Please outline expected date project will commence and then completed*

**What will make the project a success?**

*For example, community involvement, funding etc*

**Have you or do you intend to source funding from other organisations to support your project?**

*For example Local Council, State Government, Federal Government programs, other*

**What was the value of the funding?**

**Have you received the funds or has a commitment been made for the funds?**

**Supporting Documentation - Please ensure you have attached to application:**

- Financial Statements
- Project Budgets and Quotes
- Any other relevant information e.g. annual reports, letters of support, promotional materials

**Does your organisation have a Bendigo Bank account for direct credit should your application be successful?**

Please circle:	Yes      No
Name of Account:	
BSB:	
Account Number:	

**I/We acknowledge and understand that all applications become the property of Bannockburn & District Community Enterprise. I/We agree/disagree that the Bannockburn & District Community Enterprise may provide this application to other potential funding sources.**

Signed:	
Name/Title:	
Date:	